

**ITALIAN FOOD AND WINE FESTIVAL  
FOOD VENDOR APPLICATION (MEAL)  
Application Deadline: June 1, 2011**

Belmar, located at Wadsworth and Alameda in Lakewood, will host the 8<sup>th</sup> annual *Italian Food and Wine Festival* on September 10-11, 2011. This two-day event celebrates Italian culture by featuring the sights, sounds and flavors of Italy. The event emphasizes Italian culture in every aspect of the festival and reflecting the premier quality consistent with the Belmar brand. This year's festival will offer a full spectrum of events and activities for all ages, Italian food, wine and artisan vendors and a full schedule of authentic Italian entertainment. As the festival has continued to grow each year, we anticipate a larger attendance in 2011 and will expand on the programming in order to enhance the experience and exceed expectations for guests.

**Festival Italiano Mission**

To create a premier Italian food and wine festival each fall that celebrates the sights, sounds and flavors of Italy and commemorates Italian culture and to attract and harmonize our diverse communities with coordinated events and performances from our top cultural institutions.

**Vendor Services**

- Advance support regarding menu, equipment, licenses and more
- 9' x 9' canopy (includes set up and tear down)
- One 8' banquet table for serving
- Two 6' tables shared between booths
- Booth signage with company name

**Participation Fees**

- \$770 for each 9' x 9' space + 10% of net sales
- \$1,100 for each 9' x 18' space + 10% of net sales
- \$200 security deposit to be returned post-event

**Payment**

- \$200 security deposit is due no later than June 15, 2011 (separate check, please).
- Participation Fee is due June 15, 2011.
- Vendors located outside of Colorado are required to pay the full fee by cashier's check, money order or certified check.
- Propane orders will be taken by AAA Propane at the mandatory vendor meeting (date and time TBA).

**Hours**

- Saturday, September 10, 10:00 a.m. to 7 p.m.
- Sunday, September 11, 10:00 a.m. to 7 p.m.
- All vendors are expected to be fully operational during the established operating hours.
- Set-up starts as early as 6:00 am with completion by 9:30 am on Saturday, September 10<sup>th</sup>.
- Dismantling begins at 7:00 pm on Sunday, September 11. If vendors begin dismantling before 7:00 pm, they risk losing security deposits.
- Vendors must be vacated from Belmar by 10 pm on Sunday, September 11.

**Vendor Responsibilities**

Vendor shall maintain a clean and safe operation for the full duration of the festival. The vendor shall clean up booth site and remove or dispose of trash. Vendors are expected to comply with all federal, state and local laws, rules and regulations, and shall have all appropriate licenses, permits and other required documentation. Subletting or booth sharing is **not** permitted without prior permission from Continuum Property Management.

**Décor**

Food Vendor is responsible for booth decoration including table skirting. Please bring the necessary items (table coverings, flowers, décor) to create an inviting display.

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Acceptance as a Festival Italiano food vendor is at the sole discretion of Continuum Property Management Company. Continuum Property Management Company will evaluate and select applicants. Selection criteria is based on appropriateness to the festival mission, development of a diverse Marketplace, past history of festival participation (harmonious interaction with festival staff, customers and other vendors) and adherence to regulations set by the state, city and Continuum Property Management.

**Please direct applications and questions to:**

*ITALIAN FOOD AND WINE FESTIVAL*

Attention: Carol Hiller

108 W. Byers Place #306

Denver, CO 80223

Phone: 303-282-5073

Fax: 303-282-5074

E-mail: [caroleyii@aol.com](mailto:caroleyii@aol.com)

**2011 ITALIAN FOOD AND WINE FESTIVAL  
Food Vendor Application - Meal  
Application Deadline: June 1**

***BUSINESS NAME***

***CONTACT NAME***

***ADDRESS***

***CITY/STATE/ZIP***

***PHONE***

***FAX***

***CELL PHONE***

***E-MAIL***

***IN WHAT OTHER OUTDOOR EVENTS HAVE YOU PARTICIPATED?***

***DESCRIBE HOW YOUR PRODUCT IS TRADITIONAL ITALIAN:***

***MENU:***

**Item #1 - YOUR SIGNATURE ITEM:**

Price \$            Portion Size oz.

Description:

**Item #2:**

Price \$            Portion Size oz.

Description:

**Item #3:**

Price \$            Portion Size oz.

Description:

**Item #4:**

Price \$            Portion Size oz.

Description:

In the event of menu conflicts, please propose alternate menu item:

**Alternative Item #1:**

Price \$            Portion Size oz.

Description:

**Our booth will need the following:**

- Access to electrical service (additional charge of \$100 per 15 amp electrical outlet, no power strips or multi-outlet extension cords allowed)
- Use of propane in food preparation (No wood or charcoal allowed)  
West Metro Fire Department mandates that propane be exclusively managed by one propane provider and AAA has been selected for Festival Italiano. Propane orders will be taken at the mandatory vendor meeting (date and time TBA). AAA Propane will be on-site and will be required to hook-up and change all propane bottles as necessary.

**Checklist:**

- Completed application including food item description and service needs
- Booth fee and security deposit (separate checks) made payable to "Continuum Property Management"
- Color photographs of each menu item (not necessary for past vendors)
- Photocopy of this application for your files

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